

William Paterson University Policy

Academic Policy

SUBJECT:	Graduate Time to Degree	TITLE:	Graduate Time Limit to Degree Completion		
CATEGORY: Check One	Board of Trustees <input type="checkbox"/>	University <input type="checkbox"/>	Functional <input checked="" type="checkbox"/>	School/Unit <input type="checkbox"/>	
Responsible Executive:	Provost and Senior Vice President for Academic Affairs		Responsible Office:	Office of the Provost	
CODING:	02-20-01-02-08	ADOPTED:		AMENDED: 10/25/2016	

LAST REVIEWED: 10/25/2016

PURPOSE

The policy describes the academic requirements regarding time limits for completion of a graduate degree.

ACCOUNTABILITY

The Office of the Provost is responsible for enforcement of this policy.

RATIONALE

Time to completion can be affected by a variety of issues (for example: financial, medical internship placement, dissertation/ thesis/ capstone requirement completion). This policy sets maximum time limits that take into consideration national norms, disciplinary needs and need to complete a degree in a timely fashion.

POLICY

The master's degree, certificate or endorsement program must be completed within a period of six years from the time the student matriculates. Doctoral programs must be completed within a period of eight years from the time the student matriculates. The time to completion includes leaves of absences, withdrawals, completion of capstone requirements, and comprehensive examinations.

PROCEDURE

The appropriate college dean must approve requests for extension of time.

By Direction of the Provost and Senior Vice President for Academic Affairs

Date: 10/25/16